

Bury Children's Trust

Draft Minutes of the Trust Board meeting held on 5 November 2015

Attendance:

Mark Carriline	Executive Director Children, Young People & Culture (Chair)
Cllr Eammon O'Brien	Deputy Cabinet Member Children & Families
Maxine Lomax	Head of Safeguarding (C&A), Bury CCG
Jackie Gower	Assistant Director Social Care, Council CYP & Culture
CI Joanne Marshall	GM Police, Bury Division (Criminal Justice & Partnerships)
Yvonne Tunstall	Divisional Nurse Director, Paediatrics, Neo-natal & Gynaecology, Pennine Acute Hospital Trust
Jon Hobday	Public Health, Council Communities & Wellbeing on behalf of Lesley Jones
Vicky Maloney	Chief Officer Early Break, representing CYP Forum
Ann Noi	Council Communities & Wellbeing, on behalf of T Minshull
Tom Gledhill	Headteacher, Bury Secondary PRU, representing BASH
Gaynor Holdson	Pennine Care Foundation Trust, representing Sara Barnes
Sarah Bullock	Deputy Director Commissioning, Bury CCG
Maria Worthington	Business Manager Neighbourhoods, Six Town Housing
Kate Allam	Operational Manager IYSS & Connexions
Lindsay Dennis	Children's Trust Development Officer, Council CYP & Culture

1. Introductions and Apologies (M Carriline)

MC welcomed everyone to the meeting, including new Trust Board member Tom Gledhill who replaces Mick Fitzgerald as the BASH representative. Apologies were received from Helen Chadwick, Charlie Deane, Stuart Richardson and Tom Maddox/Ann Gent and representatives for Board members attended as noted in the Attendance list above.

2. May Minutes, Actions and Matters Arising

July Minutes were approved.

In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised

2.1 Actions: Item 4: Commissioning Principles LD noted that she has not been sent any examples of good commissioning practice by Board Members. The Principles are now on the website and LD said that will meet with VM to discuss examples good practice that can be appendixes to the Principles.

Action: LD/VM

2.2 Actions: Item 5: Commissioning Principles With regard to the feedback from LJ that embedding Compact into practice is being taken forward through the Community Engagement Group, MC said he was pleased to hear this was being taken forward and asked what action is being taken around this. There was some discussion about the need to refresh the Compact to reflect new commissioning

arrangements and inclusion of Bury Clinical Commissioning Group. MC stated that Compact and of the risks to the future of B3SDA needs to be discussed at Bury Wider Leadership Group. VM noted that the risks to B3SDA post March 2016 will have ramifications for the future of Compact and wider implications for 3rd sector, eg, training. MC stated that he is very concerned that the loss of an infrastructure organization will make it much more difficult to work with the 3rd sector and asked that partners make a collective effort through the Community Engagement Group and Bury Wider Leadership Group to ensure this doesn't happen.

Action: All

3. Items from young people/Youth Participation Officer (K Allam)

3.1 Circles Report – actions for Trust Board KA stated that many of the actions in the Circles report are ones for schools, rather than the Trust Board. Work will be undertaken to strengthen engagement with schools councils so that have strong links with Youth Cabinet and Circles and are able to take forward issues with their own schools. KA drew particular attention to:

Key finding 2 Skills for life: A strong theme about young people feeling that they leave school unprepared for independence was particularly noticeable this year. EO noted that in his group young people talked about their concerns as they saw older siblings and parents struggling. MW advised that next year she is setting up programme for 13-16 year olds and is happy to work with partners on this (NB: STH funding is for STH tenants).

Action: KA and MW to discuss

Key finding 3 and 6: Young people again highlighted the need for a 'key' adult/qualified counsellor in school who they can talk to.

Action: To feed into Local Transformation Planning (via CT Ops)

Key finding 4 Substance Misuse: Findings need to feed into Drug & Alcohol action plan

Action: VM and AN to discuss

Key finding 5 Awareness of Services: It was noted that IYSS produced a booklet of services for young people, and the proposals for the Single Point of Access (Local Transformation Plan) will assist with this.

Key finding 7 Homophobia and Racism: There was increased concern about this at this year's Circles. This information needs to be passed to Lesley Davidson re her work with schools.

Action: KA to flag up to L Davidson

Key finding 10 Safe Spaces: It was notable that the young people at Circles did not talk about Youth Clubs as they had not come across them, but that what they were describing as a gap was the equivalent of a youth club. MW stated that she is also finding an increased demand, and that young people want places to go in their own community.

LD advised that at CYP Forum Rachael Bamber of NSCPG (New Springs Community Project Group) had circulated a leaflet about a Youth Club for 12-17 year olds that will be opening soon and they are seeking volunteers. LD has passed info to KA. MC has a meeting with BASH on 10 November where he can bring attention to the report. He said he will send to heads and ask them to take to School Councils and discuss with them what should happen in schools.

Action: MC

VM suggested that it could also be sent to schools' facebook accounts.

3.2 Update from Youth Cabinet KA advised that Youth Cabinet is being reviewed with regard to function and how it engages with young people. This will strengthen links with UK Youth Parliament and with School Councils. In response to a question from JG about Youth Cabinet campaigning role, KA advised that there are a number of national and regional campaigns which Youth Cabinet are involved in via UK Youth Parliament and Youthforia. They also want to campaign about local issues, eg they wrote to 2 local shops that were restricting the number of young people who could come into their premises, this led to change in one of the shops.

3.3 LILAC assessment KA updated that the draft report from the LILAC assessment has now been received (*LILAC Leading Improvement for Looked After Children* looks at how the voice of looked after children and young people is sought and acted upon). The results were very positive with Bury meeting all 7 standards. KA will circulate final report when it is received.

Action: KA

4. Children & Young People's Plan

(Agenda order changed so that Sarah Bullock could attend another meeting).

4.1 Priority 2 Emotional Health & Wellbeing (S Bullock)

Local Transformation Plan Summary provided

SB advised that outcome of 1st draft of the Local Transformation Plan is due imminently. SB is expecting that the response will be 'assured with conditions', meaning some amendments will be required and then funding provided from January. The main points include the development of the SPA (Single Point of Access) – currently looking for a suitable community venue; workforce development – eg building on lunchtime learning; enhanced workforce, eg Counselling; working with Pennine Care re eating disorders and an increase in Prevention and Early Help - commissioning from 3rd sector. Also improving IT, information sharing and consistent assessments so that young people only have to tell their story once.

With regard to the Board's role, SB suggested that the EHWP task & finish group and CT Operations Group be used to develop and monitor the Plan, reporting into the Trust Board.

Action: SB/MC/LD to confirm governance arrangements

4.2 Progress Report and Review (L Dennis)

Half year progress report provided

LD outlined the main progress over the last few months includes development of Action Plans against the CYPP using the framework of the Early Help Strategy – ie, Information & Advice, Strengthening Families & Communities and Services working

together. Work that has taken place against the action plan includes the new programme of lunchtime learning, the promotion of Early Help examples in the newsletter and start of work to re-brand the EH Team, review of the Participation Strategy and training at CYPP Network Event and lunchtime learning. A significant area of work has been that with the Clinical Commissioning Group to develop and launch the Local Transformation Plan. The CT Ops Group are also involved in the development of the young people's action plan for the Joint Alcohol & Substance Strategy and the Board have developed the Commissioning Principles.

LD also ran through the areas for development which include for the Board embedding the Commissioning Principles and making sense of influencing and implementing regional, national and local strategy that impacts on outcomes for children and young people.

LD noted that the review of the last 6 months has highlighted that there have been significant developments which impact on the CYPP. The CT Ops Group have started to review the Priority Objectives and LD asked the Board to give approval to them completing this and moving ahead with action planning over the next few months. This was agreed.

Action: CT Ops Group to move ahead with review of CYPP priorities

4.3 Participation Strategy (K Allam)

Papers provided

KA explained that she and LD met to review progress against the Implementation Plan. At the April Participation sub group meeting it was agreed that What's Changed forms would be used to monitor progress and share good practice; but unfortunately only 1 had been received from sub group members and the Board was asked for support in increasing the use of these in their organisations. It was suggested that a future network event could focus on Participation, and that the What's Changed tool could be sent out for circulation across the Children's Trust.

Action: KA/LD/All

KA highlighted (against Action 2) that she and Adele Crowshaw are developing guidance re the how to involve young people in commissioning. Currently requests for young people's views on strategic developments are often inappropriate, eg insufficient time allowed and too much, too complicated information about topics of little interest to most young people. It was suggested that the guidance include the requirement that if young people are to be consulted that be at the start of a process of writing a spec', not once it has been written; also a suggestion to check whether there is guidance in other areas that could be helpful (eg Bolton).

With regard to Total Respect training it was agreed to promote this to all partners.

Action: JG

4.4 Priority 1: Early Help

Relaunch of Early Help Team and CAF JG advised that discussions are ongoing re the rebranding and renaming of the Early Help Team and that a relaunch event is being planned for February 2016.

CYP & Culture Early Help MC advised that over the past few weeks he has held 2 workshops in CYP & Culture to ensure that there is a joined up approach to Early Help within the dept. From this a proposal is being developed to support and strengthen the early help work that is currently going on in schools.

4.5 Priority 3: Alcohol & Substance Misuse

Paper provided

VM circulated the lunchtime learning fact sheet about Novel Psychoactive Substances for information. She explained that work is being taken forward to have an Early Warning System in Bury in line with other areas so that intelligence about NPS's can be shared and addressed using powers in new legislation coming into force in 2016. There will be an event on 10 December to raise awareness and launch the new early warning system.

Action: AN/LD to circulate info about NPS event

5. Network

LD advised that there had been over 150 people at the EHWP network event on 4 November which launched the Local Transformation Plan. Most members of the Board had also been there. The event had been a great success with a lot of information and services to build on in the work to meet the LTP. LD advised that a high quality recording of young people's voices had been put together by a young person/volunteer with Streetwise. Her work was so good that LD had discussed with MC whether she could be employed on a casual basis at future network events if similar IT support is needed and MC has agreed. This was welcomed by the Board.

The next newsletter in January 2016 will focus on EHWP and aims to raise awareness about services who took part at the event, and also about many additional services who attended on the day.

LD reported that there has been a fall-off in attendance of the lunchtime service briefings, so these will now be held on an ad hoc basis when needed rather than every 4 months, and will be replaced by the monthly 1hr lunchtime learning slots which focus on how to provide early help around a range of important issues. The next lunchtime learning is on 18 November on E-safety and the impact of social media. A 1 page briefing on the subject will also be produced and will be on the Children's Trust website.

LD agreed to send attendance lists to partners so that they could assess attendance from their agencies.

Action: LD/All

6. Greater Manchester Devolution

Paper tabled

MC gave a detailed update on the proposal to fundamentally review the way that services for children are delivered across Greater Manchester as part of the Devomanc arrangements. This work is being supported by KPMG and is being led by the GM Directors Group, and build on outline proposals made as part of GMCA Comprehensive Spending Review submission.

The proposals include the recommendation that each area of GM will focus and specialize in one area of work and be commissioned by the other Authorities to deliver across GM, with each area undertaking Early Help work for itself. There are concerns about whether it is possible to implement such a fundamental change and whether it would benefit services. Association of Directors of Children's Services are working together to address this and there a number of workstreams of which MC is leading on the education & workskills stream.

It was noted that for some time now Authorities have been working together where it makes sense to share resources and build on good practice and this is leading to stronger services for children and young people. MC advised that there are a number

The Board raised concerns, especially about proposals to bring services together across GM and the risk that as Bury services are generally high performing and low cost it is important that they mustn't be detrimentally affected.

Action: MC will keep Board updated

7. Children's Trust Operational Group

Most of the issues from CT Ops Group had been discussed within the Board meeting. However, it was noted that there had been discussion about ways to get useful information to the public around a range of issues affecting children and young people. It had been agreed that Peter Elton's slot in the Bury Times had been good practice in highlighting important public health information and VM had offered to speak to JH about the possibility of setting this up again.

Action: VM/JH

8. Open Forum

8.1 CCG/SLA Single Commissioner for Health & Social Care ML drew attention to the recent press release on this (paper circulated) and noted that the plan is not to have a single commissioner across all health and social care services, but focusing on those services where pooling budgets and planning/commissioning jointly will lead to better value services and better quality services.

8.2 B3SDA – retirement of Derek Burke See item 2.2. MC noted that DB has delayed his proposed retirement until March 2016 aligned to annual funding and reiterated his concerns re the future of B3SDA.

8.3 Adolescents Conference MC reminded partners that they have been invited to take part in the 'That difficult age' conference on 13 November, run by Research in Practice.

8.4 H&WB Priority 1 Bi-annual progress report The draft half-year progress report to H&WB Board against H&WB Strategy Priority 1 (for which C Trust reports to H&WB Board) was circulated for information.

9. Any other business

JH advised that the project managers for the Early Years new delivery model and for the Healthy School work are now in post.

10. **Items for next meeting**

JM will provide an update on Be Safe Be Cool to the next meeting (including evaluation). LD requested that this also come to the CT Ops Group.

Action: JM/LD

11. **Close of meeting**

The next meeting will be 3pm on 10 March 2016, in the ground floor conference room, 3 Knowsley Place.

DRAFT